



TRANSPORTATION CABINET

Frankfort, Kentucky 40622
www.transportation.ky.gov/

Steven L. Beshear
Governor

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Acting Secretary

TO: All Prequalified Contractors

FROM: Ryan Griffith, P.E. *RLG*
Director
Division of Construction Procurement

DATE: April 14, 2010

SUBJECT: Reminder of Electronic Bidding

Bid Information

Beginning with the April 23, 2010 letting, the Expedite Bid (EBS) files, Eligible Bidder's List and Notice to Contractor will be available on the Division of Construction Procurement and the Bid Express websites. All other information will remain on the Division of Construction Procurement website. The bid proposals will be available on the Division of Construction Procurement website. It is the responsibility of the bidder to review the proposal and make paper copies, as necessary. The Division of Construction Procurement will no longer be mailing the proposals to bidders.

Beginning with the July 30, 2010 letting, EBS Files and Eligible Bidder's List will be available on Bid Express only. All other information will remain on the Division of Construction Procurement website.

Bid Submittal

For the April, May or June 2010 lettings, bids may be submitted by either the manual method (hand carried to 200 Mero Street, Frankfort, KY) or electronically through the Bid Express bidding service. **Please use only one method to submit a bid.** If the Department receives a bid by both methods on a project from the same bidder, then the paper copy of the bid submitted by the manual method will be used.

Beginning with the July 30, 2010 letting, bids will only be accepted when submitted through the Bid Express bidding service.



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Bid Bonds

If submitting electronically, bidders may still use a paper bid bond or cashier's check as long as either is received by the Division of Construction Procurement by 10:00 a.m. prevailing time the day of the letting. This will be effective with the April 23rd letting and the policy will remain in effect in July when only electronic bids will be accepted.

For those bidders using the manual method for submitting their bid or those bidders submitting a bid electronically but not using an electronic bid bond, the Expedite program will give an error because the last sheet is not complete. A bid submitted with this error will be acceptable, but please check for other errors.

Bidder Registration

Bidders **must** register for each project they intend to bid. Bids will **not** be accepted from bidders that are not registered to bid on a project. This is for either method (manual or electronic) the bidder chooses to use. The bidder registration form for the April 23, 2010 letting can be found at <http://transportation.ky.gov/Contract/Lettings/2010/0423/> . Only bidders prequalified for a work type required for a particular project will be registered for that project and placed on the Eligible Bidders List. There is no charge to register to bid. Bidders can verify they are registered to bid by looking for their name on the Eligible Bidders List.